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ORDINANCE NO. 761

AN ORDINANCE ESTABLISHING
THE POSITION OF SERGEANT OF POLICE

WHEREAS the Commissioners of the City of Nokomis of the County of Montgomery and State of Illinois have concluded that the creation of the office of Sergeant of Police and the appointment of a qualified employee to fill such position would lend themselves to the more efficient administration of the said city's police department,

AND WHEREAS the said Commissioners are duly persuaded that the Chief of Police has devised an ascertainable standard by which threshold qualifications for the position can be measured,

AND WHEREAS Sections 11-1-1 and 11-1-2, respectively, of the Illinois Municipal Code authorize "the corporate authorities of each municipality to adopt and enforce necessary police ordinances" . . . and to "prescribe the duties and powers of all police officers",

BE IT ORDAINED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF NOKOMIS:

Section 1: That there shall be, and is hereby, created within the city police department the position of Sergeant of Police, who shall be paid a differential of 15¢ per hour more than a city patrolman's top pay (currently \$8.73 per hour), as amended from time to time (i.e., the salary for the Sergeant of Police hereunder would initially be \$8.88).

Section 2: That the procedure for qualification for, and appointment to, the position shall be as follows:

A. The Chief of Police shall administer a written

examination in two parts, a 100-question short-answer section (weighted at 40 points) and a 5-question practical examination, to be answered in narrative form by the applicant (weighted at 25 points), and the applicant shall become eligible for an interview as hereinafter set forth upon achieving a score of seventy per cent (70%) accuracy upon each of the aforesaid sections.

B. Upon written qualification, the applicant shall be interviewed by a board consisting of the mayor, the city council and the Chief of Police, who shall weight the results of the said interview at 35 points. A cumulative numerical score shall be assigned the results of such interview and be made available to the applicant contemporaneously with formal notification to him or her of such applicant's appointment to, or disqualification for, the said position.

C. Following the initial appointment of a Sergeant of Police, applications for the position shall be invited from members of the city police department by departmental memorandum as vacancies in the position from time to time occur.

D. The examinations employed by the Chief of Police shall be controlled documents (they shall remain confidential) so that they may be administered to more than one applicant, but completed examinations may be reviewed by each applicant and the Chief of Police at the request of the applicant.

Section 3: That the responsibilities of the said Sergeant of Police shall be outlined in the City's Rules and Regulations Manual, §§2.038 (Authority and Responsibilities of the Supervisor) and 2.015 (Sergeant of Police), as amended.

Section 4: That the position of Sergeant of Police shall be, and is hereby, classified as a position of "supervisory personnel" as governed by §3.07(d) of the City's employee handbook.

Section 5: That, minimally, only those applicants who are full-time commissioned officers of the department are eligible to apply for the position of Sergeant of Police.

Section 6: That in the event the position of Sergeant of Police

shall become vacant, the aforesaid board may, upon application but without formal qualification, appoint a Sergeant of Police pro tem for a period not to exceed ninety (90) days to allow time for the formal qualification, and appointment, of a successor Sergeant of Police.

Section 7: That this ordinance shall take effect and be in force from and after its passage and approval as provided by law.

Introduced this 11th day of January, 1988.

Passed this 8th day of February, 1988.

Approved this 8th day of February, 1988.

Gene Addison
Mayor

Attest: Mary Jean Scheller
City Clerk

Vote:

Yeas 4

Nays 1